

## Tenant Certificate of Instruction

I hereby certify that:

- I have received, read and understand the contents of the Tenant Emergency Handbook.
- I have instructed all employees in the specific emergency procedures.
- I have identified the location of emergency exits and firefighting equipment in the premises.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Suite No: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Company Fire Warden: \_\_\_\_\_

Emergency Contact Numbers: \_\_\_\_\_ (Home) (Cell)

Assistant Fire Warden: \_\_\_\_\_

Emergency Contact Numbers: \_\_\_\_\_ (Home) (Cell)